

NOTARIES PRACTICE RULES 2014

Statement of Professional Independence pursuant to Rule 11.2.2

Explanatory Note

Under Rule 11.2 of the Notaries Practice Rules 2014, a notary may act for a person who is also a client of the qualified legal practitioner or firm of qualified legal practitioners by whom he is employed. In the exercise of his notarial practice he must maintain independence from his employer and he is required, amongst other things, to send annually to his employer a written statement of professional independence in a form approved by the Master from time to time. This applies to assistant solicitors, consultants and those who are employed as “in house” solicitors.

The Master has approved the following form:

Approved Form

Statement of Professional Independence

To [*name of employer*]

My practice as a notary public is regulated by the Notaries Practice Rules 2014. As a notary employed by a qualified legal practitioner, I am able to act as a notary for a person who is also a client of my employer, but I am required under Rule 11.2.2 to send annually to my employer a written statement of professional independence.

This statement is therefore to remind you that in the exercise of my notarial practice I am bound to observe the professional standards and requirements of a notary public, and that in so acting I must maintain my independence of you as my employer and give precedence to my professional duties over my duties to you as your employee.

Signed [*notary*]

Dated