

FACULTY OFFICE

ADVISORY BOARD

Meeting to be held on Tuesday 1<sup>st</sup> December 2020 at 11:00am by video conference

AGENDA PART I – open issues

1. Apologies for absence
2. Minutes of last meeting
  - a. Approval of minutes
  - b. Confirmation of documents uploaded to website
3. Matters arising not otherwise on the agenda
  - a. Admissions KPIs
  - b. Additional KPIs – any insights Board members
  - c. Updated Code of Practice
  - d. Gender Neutral policy
4. Faculty Office updates:
  - a. Practising Certificate numbers
  - b. Diversity data
  - c. LSB Governance Review
  - d. Advisory Board lay membership (see accompanying advert)
5. LSB Action Plan – update (see accompanying return)
6. AML/OPBAS matters
7. Notaries (Conduct & Discipline) Rules 2015 amendments (paper to follow)
8. Enforcement policy (see accompanying paper)
9. Faculty Office deficit reduction plan - to reduce or remove?
10. Any other urgent business
11. Date of next meetings for 2021:

FACULTY OFFICE

ADVISORY BOARD

AGENDA PART II – closed issues

1. OPBAS report findings & FO action plan