



## FACULTY OFFICE

### Quarterly Master's Council Meeting

To be held on 1st February 2021 at 16:00 held via video conferencing

#### AGENDA

#### Review minutes of previous meeting.

#### PART I – England & Wales Notarial Matters

##### 1. Faculty Office

- (i) Financial update
- (ii) Practising certificate applications
- (iii) Covid-19 - Impact update
- (iv) KPIs update
- (v) Internal Risk Register - review
- (vi) Inspections inc. data protection
- (vii) s.69 Order update
- (viii) Boards
  - Qualifications Board
  - Advisory Board
  - Audit Committee
- (ix) Website
- (x) Diversity Questionnaire(update)
- (xi) CPE Regulations
- (xii) Enforcement policy

##### 2. LSB matters and priorities

- (i) Feedback from LSB meetings
- (ii) Diversity
- (iii) Governance
- (iv) LSB priorities

##### 3. AML matters

##### 4. Legal Choices

##### 5. RPIG

##### 6. Economic crime levy

##### 7. Any other business

#### PART II – Overseas Notarial Matters

These items are not for publication

#### PART III – Ecclesiastical Matters

These items are not for publication

**8. Date of next meeting**