



FACULTY OFFICE

Quarterly Master's Council Meeting

To be held on 10th May 2021 at 15:00 held via video conferencing

AGENDA

Review minutes of previous meeting and action points/matters arising

PART I – England & Wales Notarial Matters

1. Faculty Office

- (i) Financial update
- (ii) KPIs update
- (ii) Internal Risk Register – review
- (iii) Inspections -update, annual report (paper)
- (iv) s.69 Order update
- (v) Boards
 - Qualifications Board
 - Advisory Board
 - Audit Committee
- (vi) Notarial issues – Post office certification

2. LSB matters and priorities

- (i) feed back from LSB meetings
- (ii) Diversity
- (iii) governance
- (iv) LSB priorities
- (v) collaboration with the other regulators

3. AML matters

4. Legal Choices

5. RPIG

6. Any other business

PART II – Overseas Notarial Matters

These items are not for publication

PART III – Ecclesiastical Matters

These items are not for publication

7. Date of next meeting