

FACULTY OFFICE

ADVISORY BOARD

Meeting to be held on Tuesday 1st June at 11:00am by video conference

AGENDA PART I – open issues

1. Apologies for absence
2. Minutes of last meeting
 - a. Approval of minutes
 - b. Confirmation of documents uploaded to website
3. Matters arising not otherwise on the agenda
 - a. LSB Governance review
 - b. Quality Indicators
4. Faculty Office updates:
 - a. Glossary (see accompanying document)
 - b. Ten thousand Black interns – www.10000blackinterns.com
 - c. Advisory Board lay membership
5. AML/OPBAS matters
6. Additional KPIs (see accompanying paper)
7. Faculty Office Risk Matrix (updates for information)
8. Law-tech/AI – FCDO E-App project for digital certificates (incl. digital signatures/seals)
9. Post Office Trade Mark applications (see email from Jack Taylor)
10. Any other urgent business
11. Date of next meetings for 2021:
 - 21 September 2021
 - 7 December 2021

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AGENDA PART II – closed issues