



FACULTY OFFICE

Quarterly Master's Council Meeting

To be held on Monday 5th December 2022 at 3.30pm held via Zoom and office

AGENDA

Welcome and apologies

Opening matters : Declarations of interest relevant to the business of the meeting

Review minutes of previous meeting and action points/matters arising

PART I – England & Wales Notarial Matters

1. Faculty Office

- (i) Financial report and update
- (ii) Risk Register -review
- (iii) Operations: Complaints against Faculty Office
- (iv) Lessons learnt from the Practising certificate renewal round
- (v) Discipline cases- update
- (vi) KPIs and discipline cases

2. LSB matters

- (i) LSB Annual Regulatory Performance Assessment clarification assessment and Well-led review action plan
- (ii) LSB priorities generally

3. The Master's priorities updates

(i) Protecting and promoting the interests of the consumer

- S 69 order
- Insurance minimum terms, run off cover and the level of cover

ii) Protecting and promoting the public interest and promoting and maintaining adherence to the professional principles.

- Review of the FO discipline system
- Review of the three sets of accounts rules
- Reinforce the sanctions regime-review against action plan

- Review progress on increasing FO reserves

iii) Encouraging an independent, strong, diverse and effective legal profession

- Diversity
- Post-qualification requirements
- Wellbeing- update

iv) Supporting the constitutional principle of the rule of law

- education initiatives on this regulatory objective
- a high-profile seminar to explore the importance of notaries in upholding the rule of law.
- update

v) Increasing public understanding of the citizen's legal rights and duties and improving access to justice. Legal Education.

- Legal Choices

4. AML matters-OPBAS review

PART II – Overseas Notarial Matters

These items are not for publication

PART III – Ecclesiastical Matters

- (i) Marriage law update

These items are not for publication

Date of next meeting

2023 dates to be agreed