



FACULTY OFFICE

Quarterly Master's Council Meeting

To be held on Monday 3rd April 2023 at 3.30pm held via Zoom and office

AGENDA

Welcome and apologies

Opening matters : Declarations of interest relevant to the business of the meeting

Review minutes of previous meeting and action points/matters arising

PART I – England & Wales Notarial Matters

1. Faculty Office

- (i) Financial report and update – (Paper 9 and 10)
- (ii) Away day review (Paper 11)
- (iii) Risk Register -review - (Paper 2)
- (iv) Discipline cases- update
- (v) KPIs -update
- (vi) Complaints wording (Paper 4)
- (vii) Horizon scanning (Paper 3)
- (viii) Inspections Spreadsheet (Paper 8)
- (ix) Faculty office – Newsletter (Paper 5)

2. LSB matters

- (i) LSB Annual Regulatory Performance Assessment clarification assessment and Well led review action plan and new framework
- (ii) LSB priorities generally

3. The Master's priorities updates (Paper 7)

(i) Protecting and promoting the interests of the consumer

- S 69 order
- Insurance minimum terms, run off cover and the level of cover

ii) Protecting and promoting the public interest and promoting and maintaining adherence to the professional principles.

- Review of the FO discipline system (Paper 1)
- Review of the three sets of accounts rules:

-Reinforce the sanctions regime-review against action plan.

-Review progress on increasing FO reserves.

iii) Encouraging an independent, strong, diverse, and effective legal profession

-Diversity

-Post-qualification requirements

-Wellbeing- update

iv) Supporting the constitutional principle of the rule of law

- 2024 lecture.

v) Increasing public understanding of the citizen's legal rights and duties and improving access to justice. Legal Education.

- Legal Choices

4. AML matters-OPBAS review – Paper 6

PART II – Overseas Notarial Matters

These items are not for publication

PART III – Ecclesiastical Matters

(i) Marriage law update

These items are not for publication

Date of next meeting

15th May (Master's meeting)

3rd July 2023 (Master's Quarterly Council meeting)