



## FACULTY OFFICE

### Quarterly Master's Council Meeting

To be held on Monday 08 January 2024 at 3:30pm held via Zoom and office

#### AGENDA

##### Welcome and apologies

##### Opening matters : Declarations of interest relevant to the business of the meeting

##### Review minutes of previous meeting and action points/matters arising that are not covered in the agenda

##### PART I – England & Wales Notarial Matters

###### 1. Faculty Office

- (i) Financial update SG/HJD
- (ii) FO- Away day planning – 10<sup>th</sup> May 2024 (HJD)
- (iii) Consider a date for a Faculty Office Forum. (HJD)

###### 2. Risk register

Paper attached – Update (IB)

###### 3. Horizon scanning

Paper attached – Update (IB)

###### 4. LSB matters

- (i) Business plan 2024-5 (2 papers attached)
- (ii) First-tier complaints (paper attached)
- (iii) To note : LSB performance review to be published by the end of Jan

###### 5. The Master's priorities

###### i) Protecting and promoting the interests of the consumer

-S 69 order - update (IB) (latest version draft order attached)

###### ii) Protecting and promoting the public interest and promoting and maintaining adherence to the professional principles.

-Review of the FO discipline system – update (IB)

-Review of the Accounts rules incorporating JC's comments – update (NT)

-Reinforce the sanctions regime-review against action plan – update (MB)

**iii) Encouraging an independent, strong, diverse and effective legal profession**

-Diversity - Triennial Diversity Report was published December 2023 (paper attached)  
(Update RM and NT)

**iv) Supporting the constitutional principle of the rule of law**

- Robert Bond lecture – 7 March 2024 at 5PM (Update HJD)

**v) Increasing public understanding of the citizen's legal rights and duties and improving access to justice. Legal Education.**

- Legal Choices (Update HJD)

**6. AML matters**

-OPBAS

- Consultant's work and next steps including update on podcast plans and AML inspections (MB)

**7. Actions arising from the Advisory Board (update):**

a. HJD/IB has written to government representatives about the closure of the Premium Service for Legalisation (copy attached)

b. HJD/IB are in the process of writing to government representatives about FCDO issues with Notaries with multiple surnames (usually because they are married women).

**PART II – Overseas Notarial Matters**

These items are not for publication

**PART III – Ecclesiastical Matters**

(i) Marriage law update

These items are not for publication

**Date of next meeting**

**8<sup>th</sup> April 2024 at 3.30pm (Master's Quarterly Council meeting)**