



ADVISORY BOARD

Meeting to be held on Tuesday 02 September at 11:00am
at 1 The Sanctuary Westminster SW1P 3JT and on Zoom (see over for link)

AGENDA PART I – open issues

1. Apologies for absence
2. Minutes of last meeting
 - a. Approval of minutes
 - b. Confirmation of documents uploaded to website
3. Matters arising not otherwise on the agenda
4. Faculty Office updates
 - a. AI working party – notes of last meeting
 - b. Future of Notarial Work working party – notes of last meeting
 - c. E-signatures/E-apostille update re married women/surnames
 - d. Business Plan & PCF Consultation
5. Faculty Office Code of Practice
 - a. Draft chapters on Electronic Documents and Remote Appearance - revisions
6. Amended Conduct & Discipline Rules – update
 - a. Guidance on Sanctions
7. Law-tech/AI not otherwise on the agenda
8. AML/OPBAS matters – general update
9. Board Training needs
10. Any other urgent business
11. Dates of next meetings
 - 9 December 2025 (in person)
 - 10 March 2026 (hybrid)
 - 1 September 2026 (hybrid)
 - 9 June 2026 (in person)
 - 8 December 2026 (in person)

AGENDA PART II – closed issues

None

Faculty Office is inviting you to a scheduled Zoom meeting.

Topic: Master's Advisory Board

Time: Sep 2, 2025 11:00 AM London

Join Zoom Meeting

<https://us06web.zoom.us/j/87158592368?pwd=YrbNTtjmK31zTexNkCbGjGFnlAcC5b.1>

Meeting ID: 871 5859 2368

Passcode: 865982