



ADVISORY BOARD

Meeting to be held in person on Tuesday 09 December 2025

at 1 The Sanctuary Westminster SW1P 3JT

AGENDA PART I – open issues

1. Apologies for absence
2. Minutes of last meeting
 - a. Approval of minutes
 - b. Confirmation of documents uploaded to website
3. Matters arising not otherwise on the agenda
4. Faculty Office updates
 - a. Appointment of the Archbishop of Canterbury
 - b. The Australian and New Zealand College of Notaries Conference
 - c. Future of Notarial Work working party – notes of last meeting
 - d. AI working party – notes of last meeting
 - e. Draft Digital Standard for Verifying Identity
 - f. Notaries Accounts Rules – response to consultation
5. Faculty Office Code of Practice
 - a. Draft chapters on Electronic Documents and Remote Appearance - consultation
6. Post Qualification supervision of Probate and Conveyancing
 - a. Draft Notaries (Post Admission Supervision and Training) Rules
7. Review of Insurance arrangements for notarial practices
 - a. Report and recommendations
8. Law-tech/AI not otherwise on the agenda
9. AML/OPBAS matters – general update
10. Board Training needs
11. Any other urgent business
12. Dates of next meetings

10 March 2026 (hybrid)	9 June 2026 (in person)
1 September 2026 (hybrid)	8 December 2026 (in person)

AGENDA PART II – closed issues

None